While we cannot promise volunteers, we will make every effort to advertise your event to students. Please give us 2 weeks prior notification for advertising.

REQUEST FOR VOLUNTEERS
Community Outreach Office

Today’s Date___________________________

Agency Name_____________________________________________________________________
Person Completing form_________________________________________________________________
Title______________________________________________________________________________
Mailing Address_____________________________________________________________________
Email Address_______________________________________________________________________
Website Address_____________________________________________________________________
Telephone____________________________ Fax Number______________________________
Name of Event or Ongoing Experience__________________________________________________________________________
Starting Date________________________ Ending Date______________________________
Volunteer Position__________________________________________________________________________
Site of Volunteer Experience_____________________________________________________________________
Volunteer Job Description (be specific)_____________________________________________________________________

_____________________________________________________________________

Skills needed________________________________________________________________________

Number of Volunteers Needed_________________________
Days of the Week and Time of Experience_________________________

Do Volunteers require Child Abuse Clearance?____________________________
If so, are they paid for by your agency?______________________________________
Type of Training and/or Orientation Provided___________________________________________________________________

Please return to:
The Community Outreach Office
University of Scranton
DeNaples 205B
Scranton PA 18510
* Fax 570-941-4110 or email judgee2@scranton.edu