University of Scranton
Application for Tuition Benefits
Educational Employees - Diocese of Scranton

To be Completed by Applicant:

I am an Undergraduate ____ Graduate ____ student applying for tuition benefits for term _____________.

I am under contract to:

_____ administrate or teach on a full time basis at __________________________, a school operated by the Diocese of Scranton.

_____ perform educational activities in the Diocesan educational system. My job title is ______________________ and I work at ____________________.

Signature / Date: _________________________________________________________

Royal ID Number: ________________________________________________________

To be Completed by School Administrator and/or Superintendent:

The above named person is under contract from __________ to __________ to perform the services stated above at the school also named above.

Administrator Signature / Date: _____________________________________________

Superintendent Signature / Date: ____________________________________________

For all full-time teachers under contract with the Diocese of Scranton, the signature of the school administrator is sufficient. All other applicants must also obtain the signature of the Superintendent of Schools before this application can be approved.

Please submit the completed application to the Bursar’s Office, University of Scranton, St. Thomas Hall, Room 201.

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