The University of Scranton
Student Address Correction Form

Please complete this form and return it to:
The University of Scranton Registrar's Office
St. Thomas Hall, Room 301
Scranton, PA 18510

Name:
Last: ____________________________ First: _______________ MI: _____

Royal ID#: ______________________ Class: □ 01 □ 02 □ 03 □ 04 □ G

School: □ CAS □ PCPS □ KSOM □ CGCE Undergraduate □ CGCE Graduate

Effective Date:  
From:  
Month Date Year  
To:  
Month Date Year

PRIMARY ADDRESS  □ ADD  □ CHANGE
For undergraduate students the Primary mailing address is the permanent residence. For graduate stu-
dents, it is the address while attending the University. Local address should not be used by graduate
students or students residing in University housing. Use Alternate only if different from Primary address.

Line 1 _____________________________________________________
Line 2 _____________________________________________________
City ____________________________ State/Country ____________ Zip _________
County ___________________________
Telephone Number: HOME: ____________________ WORK: ______________
Email ______________________________

ALTERNATE ADDRESS: □ ADD □ CHANGE
ADDRESS TYPE: □ Local □ Temporary □ Billing □ Other _______________________

Line 1 _____________________________________________________
Line 2 _____________________________________________________
City ____________________________ State/Country _______ Zip _________
County ___________________________
Telephone Number: HOME: ____________________ WORK: ______________
Email ______________________________

Student Signature _____________________________________________

(Rev. 7/09)