Curriculum Deadlines

In order to provide reviewing bodies sufficient time to review and approve curriculum proposals for inclusion in the 2019-2020 undergraduate and graduate catalogs registration materials, please adhere to the following deadlines. Please plan accordingly to ensure that your dean’s office has time to review the proposal in advance of the Curriculum Committee deadlines. Submissions received after deadlines will be considered for the subsequent term or academic year.

CCC Deadlines

All proposals must be submitted to the CCC Chair (chair_ccc@scranton.edu) by the dates indicated below:

- Courses requesting GE attribute(s) for first offerings in Intersession/Spring 2019 by September 15, 2018
- Courses requesting GE attribute(s) for first offerings in Summer/Fall 2019 by February 1, 2019

For more information on the curriculum process and to access the necessary forms click on the link below:
http://matrix.scranton.edu/academics/provost/curriculum_review_process.shtml (we would need to modify this link for the CCC documents once they are posted).

FSCC Deadlines

All proposals must be posted to the Faculty Senate Curriculum Board by the dates indicated below:

- Deadline to post new program for the 2019-2020 catalog to the Faculty Senate Curriculum Board. by December 21, 2018
- Deadline to post major program changes for the 2019-2020 catalog to the Faculty Senate Curriculum Board. by February 15, 2019
- Deadline to post course changes for the 2019-2020 catalog to the Faculty Senate Curriculum Board. by February 22, 2019
- Deadline for catalog curricular contributors to send 2019-2020 catalog changes to their Deans. by March 15, 2019
- Deadline to submit small editorial changes to the 2019-2020 catalog to the Faculty Senate Curriculum Board. by March 29, 2019