# Workplace Safety Committee Monthly Minutes

**Meeting:** March 2016  
**Date:** 3/8/16  
**Time:** 10:00  
**Location:** University Police Conference Room

## Attendance
- Megan Davitt
- Donald Bergmann
- Beth Ann McCartney
- Michelle Boughton
- Jim Gaffney
- **Mike Baltrusaitis (Advisor)**
- **Ann Barnoski**
- Sam Alba
- Bill Hurst
- Renee Giovagnoli
- Rob Kennedy
- **Ryan Bowers (Advisor)**
- **Pete Sakowski**
- Kevin Roginski
- Jennifer Pennington
- Mary Ellen Pichiarello
- **John Harris (Guest)**
- **Mike. Baltrusaitis (Advisor)**
- **Christopher Pai (Advisor)**
- Beth Ann McCartney
- Bill Hurst
- Jennifer Pennington
- **Mary Ellen Pichiarello**
- **John Harris (Guest)**
- **Mike. Baltrusaitis (Advisor)**
- **Christopher Pai (Advisor)**

## I. Call to Order

## II. Quorum Count/Roll Call

Quorum met

## III. Review/Approval of Minutes

Approved

## IV. Standing Items

<table>
<thead>
<tr>
<th>No.</th>
<th>Topic</th>
<th>Discussion</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Monthly Fire Safety and Emergency Preparedness Update</td>
<td>All residence hall fire drills were successful, new assembly/rally points were established prior to the drills and used.</td>
<td>Mike.</td>
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<tr>
<td>2.</td>
<td>Science Dept. Monthly Update</td>
<td>Mike updated the committee on the implementation of the new Lab Compliance Group, including function, reporting structure and goals.</td>
<td>Mike.</td>
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<tr>
<td>3.</td>
<td>Pedestrian Safety/Wellness Fair</td>
<td>Sessions on February 29, March 1, 10, 2016 to promote pedestrian safety. Committee will have a booth at the wellness fair to present.</td>
<td>Don.</td>
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<tr>
<td>4.</td>
<td>Drinking Water Sampling</td>
<td>Results from the sampling were not available at the time of the meeting.</td>
<td>Ryan.</td>
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<td>5.</td>
<td>Gross Anatomy Lab</td>
<td>Mike updated the committee on the safety procedures within the GAL. A program is under development and will be shared with Facilities and the committee.</td>
<td>Mike.</td>
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V. New Business

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<tr>
<td>1.</td>
<td>JSA Project</td>
<td>Ryan and Mike updated the committee on the JSA project. Ryan has reviewed 4-5 tasks since the previous meeting.</td>
<td>Ryan</td>
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<td>2.</td>
<td>Truck Traffic in DeNaples Loading Dock.</td>
<td>Aramark was requested in the past to review delivery practices to limit the number of delivery trucks at one time or throughout the day. According to Chief, Aramark cannot control vendor delivery schedules. The committee will send another correspondence to Aramark on recommendations.</td>
<td>Ann, Don.</td>
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<td>3.</td>
<td>Call Boxes in Leahy Hall</td>
<td>Bill reported that the call boxes go to the building’s fire control room. Mike will email Mark Murphy and Lisa Notarianni to determine the proper design.</td>
<td>Bill</td>
</tr>
<tr>
<td>4.</td>
<td>AEDs on Campus</td>
<td>Mike and Don discussed the current status of the AED maintenance program as well as recommendations for additional units.</td>
<td>Mike, Don.</td>
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VI. Accident Review

VII. Adjourn